



We Can Ride 4-H Club Executive Board Meeting
February 6, 2025 @ 6:00 pm
Zoom

Call Meeting to Order

- Meeting called to order at 6:02
- Present: Kelly, Patty, Lori, Charity, Kat, Jessica, Bobbi! Margie, Heather, ROSE, Carly, Todd

Secretary Report – Lori

- Last meeting minutes emailed out February 1
- Motion to accept made by Margie second by Patty , motion passed

Treasurer Report – ROSE

- Report emailed out February 2
The board would like to recognize ROSE's book keeping and clear communication.
- Motion to accept made by Lori second by Bobbi, motion passed

Parent & Volunteer Committee – Heather

- Email reminder for due dates sent 2 weeks ago
- Lead for a horse owner volunteer sent to Carly, will reach out
- Youth: 16 signed up, 6 fully complete with paperwork, 8 have paid
 - Complete: Erin, Katie, Amelia, Erik!, Adam, Paycen, Mikah,
 - Partial: Devin, Lavaya, Audrey, Alexa, Liliana, Hannah, Bristol, Kiley, Luka (new)
- Tean/Youth leaders: Sarah, Brayden, Deni, Lucy, Dayton
 - Sarah will not be available on ride nights but will be on weekends for fair

Instructor Committee – Margie, Charity & Karey

- Nothing new
- Carly out: June 25
- Lori out April 11-21

Horse Committee – Carly & Todd

- Confirmed Horses: Sonny, Atlas, Rain, Lucy, Tuner, Tucker, Baby, Cap'n, Mija, Sayid, Alex, Charmin, Tucker2
- April 19 Start riding testing 8:30. Vet to arrive at noon for shots
 - 2 riding horses to test - Jesse and a nice Mustang, also retest Tucker2 to check in. Potential of a 4th with the new contact. Another volunteer bringing 2 for riding. Jenny may have a horse to test

- 10 of horses to test for Showmanship. May have more than we need in total.
- Price of shots has gone up, Coggins up to 48, Verita gold 75, Strangles 49 Total per horse \$172. After trip charge will be around \$5,000
 - Offer strangles, or offer volunteers can use some of their hours to pay for Strangles.

Equipment Committee – Carly & Todd

- Nothing new


Fair Committee – Jenny & Karey

- 2025 theme is Fiesta at the Fair
- Talked with Tom in the planning stages to add Thursday as a practice night and split practice up. Have two practices to see if it goes smoother than fitting them all into one
- Bristol can show with the group if enrolled in WCR this year

Stable Management Committee – KAT!

- Talked with Zeb due to his commitment this year at school he will not be back for SM on the occasions where he is home he will gladly pop in and help out wherever needed.
- Melinda Schadler has agreed to do fair crafts and other with stable management
- Working on tasks to put into a binder for fair
- Working on a lesson plan for different levels of knowledge
 - Plan for highest level student knowledge and accommodate
- Would love a horse to come up to stable management
- Carly to share link to google drive with Kat, lots of Stable Management content, please add to it

Showmanship Committee – Lori

-  2025 Showmanship Lesson Plan Will work with Jessie on the plan!
-

Tack swap committee – Lori

- Would like to hand this committee off for 2025
- Until we can get new tires for the little trailer this committee can be tabled for 2025
 - May 10 is the Buchanan Westerners tack swap, if we can get volunteers may attend this one

Fundraising – Bobbi

- Heather Haunted house chairperson? Can coordinate but cannot attend.

Youth Program Update – Kelly

- March 15 State hippology contest - Registration now open

- March 23 horse show
- March 29 Horse judging contest - Tom Rossman is a coach at his farm. Group is already meeting, reach out to Tom
- June 1 State 4H horse show registration opens - Show is Aug 14-18. There will be updates to the PEP portion, updates to come from Kelly as she gets them. Berrien County can only send 17 riders in total. Dropping age to 12. Youth can register or ask to be a delegate for multiple days. If staying overnight must be showing both days, otherwise need to go home
 - This does overlap with fair, Tom working with Fair board
 - Updates to PEP Portion TBD, Kelly will keep us updated
 - Youth leaders from our club can also apply
- Versatility - registration will be virtual this year, July 15 deadline
- There may be updates to the PEP program, Kelly to keep us posted

Old Business

- Handbook, Emailed for review
 - [W 2024 revised suggestion to parent and volunteer handbook.docx](#)
 - Kelly to pull the code of conduct verbiage for review to potentially add to our handbook
 - Committee to help with handbook revisions: Charity, Carly, Margie, Kat
- Discuss a riding plan for Vincent for next season. Will hold review for next meeting
- Elections for officers -
 - VP, Secretary and Treasurer are up for renewal, all are finishing first term and can serve a second
 - VP: Lori nominates Karey, Margie seconds, Karey accepts nomination.
 - Secretary: Lori can serve again or would welcome a volunteer. Heather volunteered! Rose Nominates Heather, Lori seconds.
 - Treasurer: The entire board nominates ROSE as treasurer, Rose did not have a choice and will remain treasurer. ROSE accepts.
 - Motion to accept officers for new position made by Carly, seconded by Margie, all agreed, no opposed, motion passed

New Business

- With the new horse bill coming down the pipe we need to discuss a weight / rider distribution policy. See copy of bylaws.
- [W WCR Bylaws - 2022.docx](#) Would like to review and possibly add something about consequences if expectations are not met
 - Need to add a clause about social media presence
- Karey has tote bags donated to club by Lettuce Duit, will bring and put in Stable Management trailer
- Carly suggests a Fair Sportsmanship award to give out at our end of year party to recognize someone who showed outstanding sportsmanship during fair week. Based on practice nights and show day, during competition.

- Who to decide? Ask a seasoned volunteer who will be at all practices and show to watch. Could do a board member, could use another 4H leader. Should choose people who can be in the barn, watching the bleachers and in the makeup arena.

Adjournment was made at 7:05 pm: moved by Bobbi! seconded by ROSE, motion passed
Next board meeting March 6 at 6pm at Buchanan Westerners

Tentative Club Calendar - 2025

March 2025

- **March 1 - Rider Packets Due to the Berrien County MSU Extension Office**
- **March 6 - Executive Board Meeting**
 - Time: 6:00 PM
 - Location: Buchanan Westerners Riding Club

April 2025

- **April 3 - Executive Board Meeting**
 - Time: 6:00 PM
 - Location: Buchanan Westerners Riding Club
- **April TBA - Horse Testing and Shot Clinic**
 - Time: 11:00 AM EST
 - Location: Buchanan Westerners Riding Center
 - Who: Volunteer Horses and Owners
 - Notes: Dr. Fedore will be on site to administer shots to horses that pass testing.
- **April 16 – Parent & Rider Orientation**
 - Time: 6:00 p.m.
 - Location: Buchanan Westerners Riding Center
 - Who: Riders, Parents, and Instructors
 - Items to Bring With/Agenda: Rider Medical Forms Due, Tack sizing (bring helmet if

applicable), Club fees, Questions, Handbook overview, Meet & Greet, Fair Entry Form Sign Up and Meet Your Instructors!

- **April 23 – Volunteer Orientation**

- Time: 6:00 p.m.
- Location: Buchanan Westerners Riding Center
- Who: Volunteers, Instructors, Volunteer Committee Members, and Parents
- Items to Bring With/Agenda: Volunteer Enrollment Forms, Handbook (if applicable), Calendar, Questions, Ride Night Expectations, and training with Instructors.

- **April 23 - Rider Packet Assessment Forms and Medical Forms Due**

May 2025

- **May 7 – Ride Night**

- Horse Owner & Tack Committee Arrival – 5:15 p.m.
- Volunteer – 5:30 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
- Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.
- All forms including physician form must be submitted to ride. No Exceptions. Youth who do not have this form turned in will only be able to participate in groundwork, showmanship, and stable management.

- **May 14 – Ride Night**

- Horse Owner & Tack Committee Arrival – 5:15 p.m.
- Volunteer Arrives– 5:30 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
- Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and

instructor information**

- **May 21 – Ride Night**

- Horse Owner & Tack Committee Arrival – 5:15 p.m.
- Volunteer Arrives– 5:30 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
- Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.
 - See assigned class schedule for your allotted time, ring assignment and instructor information

- **May 29 – Ride Night**

- Horse Owner & Tack Committee Arrival – 5:15 p.m.
- Volunteer Arrives– 5:30 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
- Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.
 - See assigned class schedule for your allotted time, ring assignment and instructor information
- Fair Registration Forms DUE (No exceptions) - Turn into Volunteer & Parent Committee Chairs

June 2025

- **June 4 - Ride Night**

- Horse Owner & Tack Committee Arrival – 5:15 p.m.
- Volunteer Arrives– 5:30 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
- Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.
 - See assigned class schedule for your allotted time, ring assignment and

instructor information

- **June 11 – Ride Night**

- Horse Owner & Tack Committee Arrival – 5:15 p.m.
- Volunteer Arrives– 5:30 p.m.
- **See assigned class schedule for your allotted time, ring assignment and instructor information**
- Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**

- **June 18 - Ride Night**

- Horse Owner & Tack Committee Arrival – 5:15 p.m.
- Volunteer Arrives– 5:30 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
- Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**

- **June 25 – Ride Night**

- Horse Owner & Tack Committee Arrival – 5:15 p.m.
- Volunteer Arrives– 5:30 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
- Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**

July 2025

- **July 2 – No Ride Night**

- **July 9 – Ride Night**

- Horse Owner & Tack Committee Arrival – 5:15 p.m.
- Volunteer Arrives– 5:30 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
- Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**

- **July 16 – Volunteer Service Hours Apparel Order Due**

- Apparel Order Forms should be turned into Parent/Volunteer Committee Co-Chair, Rose Narregan along with payment if applicable.

- **July 23 – Ride Night**

- Horse Owner & Tack Committee Arrival – 5:15 p.m.
- Volunteer Arrives– 5:30 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
- Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**

- **July 30 – Ride Night**

- Horse Owner & Tack Committee Arrival – 5:15 p.m.
- Volunteer Arrives– 5:30 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**
- Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.
 - **See assigned class schedule for your allotted time, ring assignment and instructor information**

August 2025

- **August 6 – Ride Night**
 - Horse Owner & Tack Committee Arrival – 5:15 p.m.
 - Volunteer Arrives– 5:30 p.m.
 - ****See assigned class schedule for your allotted time, ring assignment and instructor information****
 - Rider – 5:45 p.m., 6:00 p.m., 7:00 p.m. 7:15 p.m.
 - ****See assigned class schedule for your allotted time, ring assignment and instructor information****
- **August 10 - 16 – Berrien County Youth Fair (Optional)**
- **August 10 - 16 (all day & week) – Barn Duty**
 - Please see assigned schedule for more details**
- **August 13 (all day) – Lemonade Stand Shifts**
 - **** Please see assigned schedule for more details****
- **August 14 at 6:00 p.m. – Practice Riding & Showmanship Session**
 - ****Please see assigned schedule for more details****
- **August 16 – Show starts at 4:00 p.m. – PEP Show**
 - All Riders should wear their “Yellow” We Can Ride 4-H Club T-Shirt
 - All Volunteers should wear their “Green” We Can Ride 4-H Club T-Shirt
 - **Please see assigned schedule for more details on when riders are expected to show up**
- **August 20 - Club End of the Year Party**
 - Time: 6:00 PM EST
 - Location: Buchanan Westerners Riding Club
 - RSVP to the Parent & Volunteer Committee Chair(s)
 - Food will be provided
 - Bring a chair

